PREVIOUS SESSION(S)

Background to the WIC Program
Vendor Selection Criteria
Vendor Application Process
Minimum stock requirements
Approved Product List
Key schedule dates
Application Guidance
Review of Required Documents
Overview

- Pre-Authorization Timeline
- Vendor Application Questions
Authorization Timeline

Dates provided are tentative based on known information
<table>
<thead>
<tr>
<th>Key Activity</th>
<th>Tentative Start Date</th>
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<tbody>
<tr>
<td>Vendor Technology Survey</td>
<td>July 2019</td>
</tr>
<tr>
<td>Vendor Advisory Meetings</td>
<td>August 29, 2019</td>
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<td>September 26, 2019</td>
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<td>October 17, 2019</td>
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<td>November 21, 2019</td>
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<td>December 19, 2019</td>
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<tr>
<td>Vendor Documents Approved by FNS</td>
<td>September, 2019</td>
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<tr>
<td>Application Open</td>
<td>October 17, 2019</td>
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<tr>
<td>Vendor Monitoring</td>
<td>November, 2019</td>
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<tr>
<td>Vendor Trainings</td>
<td>January, 2020</td>
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<tr>
<td>L2 Certification (if any)</td>
<td>June, 2020</td>
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<tr>
<td>L3 Certifications</td>
<td>August, 2020</td>
</tr>
<tr>
<td>Vendor Agreements Begin</td>
<td>October 1, 2020</td>
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Vendor Survey

• July 2019
  • 34% (195/581) Retail Grocers
  • 39% (296/755) Pharmacies

• November 2019
  • Surveys mailed- 2\textsuperscript{nd} attempt
  • https://www.surveymonkey.com/r/VendorTechnology
Initial Vendor Authorization Timeline

- October 2019- January 2020
  - Vendor application submissions
  - Up to 2 chances to submit a complete application
- December 2019- March 2020
  - Vendor monitoring (site visit)
  - Up to 2 chances to meet selection criteria
- March 2020- June 2020
  - Vendor training
  - 2 on-site trainings hosted per public health region
Initial Vendor Authorization Timeline

• Vendor agreements signed
  • March 2020- August 2020

• Vendor agreements begin
  • September 30, 2020
  • Vendors are not allowed to accept eWIC until the date noted on the vendor agreement.
  • Vendors may not accept eWIC until their POS system is certified
Initial Vendor Certification Timeline

• July 2020- September 2020
  • Level 2 certifications
• September 2020- November 2020
  • Level 3 certifications
• September 2020- November 2020
  • Refresher vendor trainings onsite alongside L3 certifications
Vendor Application Reminders

Every retail grocer, pharmacy, and commissary interested in becoming a WIC authorized Vendor must complete the vendor application.
Sample Application
Online Application Process

Visit the WIC Vendor Information section at msdh.ms.gov

Vendor Application
### Required Documents

#### Retail Grocers
1. Business license
2. Form W-9
3. Food permit
4. Copy of lease, deed, or other proof of ownership
5. SNAP permit
6. Additional Store Attachment (if more than one physical location)
7. WIC price survey (for each location)
8. Store brand declaration form

#### Pharmacies
1. Business license
2. Form W-9
3. Copy of lease, deed, or other proof of ownership
4. SNAP permit
5. Additional Store Attachment (if more than one physical location)
6. WIC price survey (for each location)

#### Commissaries
1. Form W-9
2. Copy of lease, deed, or other proof of ownership
3. SNAP permit
4. Store brand declaration form
5. WIC price survey (for each location)
Vendor Questions?
Where to get more information?

• Visit our website at https://msdh.ms.gov/
• Email us at vmu@msdh.ms.gov
Next session

December 19, 2019 12pm CT

TOPICS
• Vendor Technical Assistance
THANK YOU

MSDH WIC Program