



MISSISSIPPI STATE DEPARTMENT OF HEALTH

TRAUMA REGISTRY SUBCOMMITTEE Minutes

April 19, 2016

12:00 – 3:00 p.m.

BACS Conference Room

Committee Members Present:

Aleta Gunthrie	Janet Terrell	Cherri Rickels	Lisa N. Wilson (PH)
Gloria Smalley	Monica McCullum	Geri Rowe	Katherine Stewart (PH)
Amber Kyle	Jimmy McManus	Bobby Knight (PH)	
Gerald Nottenkamper	Diane Furtick	Gail Thomas (PH)	
Brandye Vance	Courtney Stevens		

Committee Members Absent:

Steve Lesley	Ginger Alford
--------------	---------------

Other Attendees and Guests:

Heather Muzzi	Ben Richards	Calvin Stancil	Funmi Franklin
Teletha Johnson			

OLD BUSINESS & STANDING AGENDA ITEMS

- **Call to Order**
 - Meeting called to order at 12:05 by Jimmy McManus
- **Review & Acceptance of Minutes from Previous Meeting**
 - Minutes approved by Gerald Knottenkamper from the January 2016 meeting
- **Transition Task Force Reports – Assignments (Data Set/Test Group/Reporting/Training)**
 - Data Set Group update:
 - Initial check off of proposed data set complete;
 - GAP analysis done by Image Trend
 - Fields identified by Amber Kyle (Yes/No list compiled)
 1. 200 fields not available
 2. Request for 50/60 fields to be built
 - Burn fields removed to be reviewed by Burn Committee
 - Specific recommendations noted during the meeting have been referred to Image Trend
 - Mr. Jimmy McManus requests data set come to Subcommittee upon Data Set Task Force review completion.
 - Training Rollout Update:

- Initial Training includes –
 - Functionality;
 - Administrative Functions;
 - Overview of Report Writer
 - 6 days of training will occur; agenda not yet determined
 - Front end training with basic report writer initially; Image Trend will return at a later time for ½ day advanced Report Writer training.
 - Close out date with D.I. is October 31, 2016
 - Data Conversion occurs at the central site to hospitals
 - Conversion of Historical Data:
 - Additional years beyond 10 years of NTDB mapped data will be an additional cost
 - **Registry Updates**
 - No updates planned
-
-

NEW BUSINESS

- **Open Discussion**
 - Image Trend Transition
 - Mr. Gerald Nottenkemper proposed that training be done in conjunction with the Coastal Symposium on May 2 & 3. (Symposium scheduled for May 4 & 5, 2016)
 - Ms. Monica McCullom suggests the Data Dictionary needs to be more defined and needs to look different.
- **User Group**
 - May 17-19, 2016 – 10:00p – 3:00p I.T.S.
 - Basic User Training with Image Trend
- **Upcoming Meetings & Conferences**

Next Meeting: July 19, 2016 – Adjournment