



# Meeting Minutes



<b>Meeting Title:</b>	1 <sup>st</sup> Quarter 2024 EMSC Advisory Committee Meeting		
<b>Meeting Location:</b>	Zoom Only (due to inclement weather)		
<b>Meeting Date:</b>	January 16, 2024		
<b>Time:</b>	1300-1430		
	MSDH Staff	Guests	Committee Members
<b>Attendees:</b>	<input type="checkbox"/> M. Parker <input type="checkbox"/> C. Berry <input type="checkbox"/> T. Windham <input type="checkbox"/> J. Dawson <input type="checkbox"/> A. Nguyen <input type="checkbox"/> B. Collier		<input type="checkbox"/> C. Shermer <input type="checkbox"/> B. Galli <input type="checkbox"/> M. Goreth <input type="checkbox"/> M. Cole <input type="checkbox"/> C. McGregor <input type="checkbox"/> F. Gomez <input type="checkbox"/> J. Gardner <input type="checkbox"/> M. Galtelli <input type="checkbox"/> B. Sessums <input type="checkbox"/> K. Prystupa <input type="checkbox"/> E. Hines <input type="checkbox"/> J. Wright <input type="checkbox"/> J. Spring <input type="checkbox"/> C. Marble <input type="checkbox"/> L. Valadie <input type="checkbox"/> L. Jackson <input type="checkbox"/> M. Fortenberry <input type="checkbox"/> S. Pannell <input type="checkbox"/> M. Darcy <input type="checkbox"/> S. Alford

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	AGENDA TOPIC	NOTES
1300	I. Call to Order II. Old Business	<ul style="list-style-type: none"> <li>Attendance is checked by Andrew Nguyen.</li> <li>EMSC Advisory Committee is called into order by Dr, Shermer.</li> <li>Discussion about previous meeting and updates on current affairs.</li> </ul>
1305	III. PECC Virtual Trainer	<ul style="list-style-type: none"> <li>Approval of EMSC state partnership representatives of PECC trainer.</li> <li>Demonstration of virtual PECC trainer prototype to advisory committee.</li> <li>Gauge EMSC Advisory Committee interest in trainer program.</li> </ul>
1315	IV. Child Passenger Safety Technician Program and Certification	<ul style="list-style-type: none"> <li>Collaboration with MSDH preventative health on car seat safety in reference to EMSC</li> <li>Suggest implementation of CPS Technicians and CPST Instructors.</li> <li>Inclusion of hospitals and fire departments in "check" events and discussion about amnesty day for the public when civilian bring "used, damage, and/or expired car seat to checking events.</li> </ul>
1330	V. EMSC Safety Fair VI. EMSC Involvement in Education for Schools thru the Department of Education Programs	<ul style="list-style-type: none"> <li>Presentation of EMSC safety fair to committee to spread public awareness and celebrate EMS 50<sup>th</sup> anniversary in Mississippi.</li> <li>Set day of May 22<sup>nd</sup>, 2024, at Mississippi Trade-Mart for location.</li> <li>Discussion of the event and organizations approached for participation.</li> <li>Topic of reaching out to Department of Education for secondary involvement in school education in relation to EMSC via School Nurses.</li> </ul>
1355	VII. PRVMRRSS Plan VIII. Open Discussion on Current Affairs in Relation to EMSC	<ul style="list-style-type: none"> <li>Revisited with corrected format for committee approval.</li> <li>Committee acknowledgement of terminology change to mimic the Trauma/STEMI/Stroke system.</li> <li>Open board discussion: <ul style="list-style-type: none"> <li>Introduction of EMS agency ensuring they are in plan development and execution.</li> <li>Transfers, wait times, and balancing surge overload for outlying hospitals that directly affect speed of access for definitive care for children.</li> <li>Communication between EMS, hospitals, and the public regarding the Peds Ready system.</li> <li>Hospital criteria in system and discussion on draft form for site visits.</li> </ul> </li> <li>Discussion about involvement in human trafficking as it relates to EMSC</li> </ul>
1420	IX. Announcements	<ul style="list-style-type: none"> <li>Resignation of Sandra Hultz as Family Advocacy Network representative</li> <li>Replacement FAN</li> <li>Set dates for future EMSC Advisory Committee 2024: <ul style="list-style-type: none"> <li>April 16<sup>th</sup></li> <li>July 9<sup>th</sup></li> <li>Oct. 8<sup>th</sup></li> </ul> </li> </ul>



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	AGENDA TOPIC	NOTES
1430	X. Adjournment of EMSC Advisory Committee Meeting	<ul style="list-style-type: none"> <li>Meeting adjourned at 1430</li> </ul>

ACTION ITEMS			
#	Step	Person (s) Responsible	Due Date
	1) Review PECC trainer for committee approval.	<ul style="list-style-type: none"> <li>Andrew Nguyen</li> <li>Erin Hines</li> </ul>	April 16, 2024
	1) Review CSPT training course with assistance from MSDH Preventative Health 2) Increase the number of instructors of CPST course in Mississippi.	<ul style="list-style-type: none"> <li>Josh Dawson</li> <li>Andrew Nguyen</li> <li>Chris Marble</li> <li>Lisa Valadie</li> </ul>	Oct. 9, 2024
	1) Organization for EMSC Safety talking to external agencies and local companies for involvement. 2) Reach out to schools for interest in participation for event.	<ul style="list-style-type: none"> <li>Andrew Nguyen</li> <li>Lisa Valadie</li> <li>Chris Marble</li> </ul>	April 16, 2024
	1) Attain point of contact for Mississippi Department of Education school nurse program 2) Communication with individuals for mutual interest with involvement of EMSC	<ul style="list-style-type: none"> <li>Michelle Goreth</li> <li>Andrew Nguyen</li> <li>Christy McGregor</li> </ul>	April 16, 2024
	1) Review of PRVMRRS plan for inclusion and collaboration of EMS agency involvement in hospitals 2) Hospital designation and site-visit draft for Peds-Ready hospitals	<ul style="list-style-type: none"> <li>Josh Dawson</li> </ul>	April 16, 2024
	1) Replacement FAN representative for Sandra Hultz into the EMSC Advisory Committee	<ul style="list-style-type: none"> <li>Josh Dawson</li> <li>Erin Hines</li> <li>Andrew Nguyen</li> </ul>	Ongoing

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## Instructions for Form 1075, Meeting Notes

**Revision Date, 1/22/18**

**Purpose:** The MSDH Meeting Minutes is optional and not mandated for use; however, it is strongly recommended to meet adequate documentation standards as a PHAB accredited agency. The form serves as strong documentation that a meeting took place and what was discussed. This documentation is very important for continuing accreditation.

**Instructions:** Prior to the meeting, prepare the agenda with topics to be discussed and times for discussion. Meeting Title, Location, Date and Time should match what is listed on the Meeting Agenda (Form 1074). Agenda topics should also be listed in the table provided, and corresponding discussion and/or decisions made should be entered into the notes section of the table. The Action Items table should be completed to list actions to be taken after the meeting, as well as who is responsible for their completion and any relevant deadlines associated. There is space in the footer for the name of the person who compiled the minutes and submitted them to the group for review and approval.

**Office Mechanics and Filing:** To be determined by meeting purpose and topics discussed.

**Retention Period:** To be determined by meeting purpose and topics discussed.