Meeting Minutes

Meeting Title:	**Tobacco Control Advisory Council Meeting**	
Meeting Location:	Zoom	
Meeting Date:	Tuesday, October 15, 2024	
Time:	9:00 am - 10:30 am	
Council Attendees:	Chawla Latoya Mason, MD, FASA Robert Lock Azande Williams Caroline Petty Rep. Creekmoore	
Non-Council Attendees:	Vickie Tucker Tiffany Johnson Baihly Birdseye Emily McClelland Calandra Davis Rhonda Shirley Rochelle Thompson Sandra Shelson Amy Ellis	

Meeting Minutes

	AGENDA TOPIC	NOTES
I	Introductory Remarks	The MS TCAC Meeting was called to order at 9:00 a.m. and was presided over by Vickie Tucker, MSDH OTC. Introductions were conducted and role call of council members was noted.
II	Legislative Updates Advocacy Partners	Post introductions, the agenda items were introduced. Darrius Moore with MSDH OTC gave the opening presentation by providing an overview of the Youth Programs component of the OTC. Darrius shared information on the purpose of the Youth Initiation Prevention Component. He also provided further explanation of the pathways that the programs were designed to address Youth Engagement, Tobacco-Free Communities, and Brand Affinity. The youth brand for the MSDH OTC is Be You (BU). The brand concept and design was created by the youth leaders. He spoke about the collaborative efforts among funded youth prevention partners. To support Darrius's presentation, one of the MSDH OTC's funded youth prevention partners provided additional insight by highlighting the program activities as conducted by the Partnership for a Healthy Mississippi. A cessation funding overview, as requested by D. Wesson during the previous meeting, was provided by Vickie Tucker. The amount of funding allocated for cessation treatment via partners totaled $830,439. The currently funded cessation partners are the UMMC's ACT Center (training provider) and RVO Health (Quitline vendor for cessation treatment services). This budgetary information was followed by an overview of services by the current Quitline vendor. Baihly Birdseye provided a concise overview of the services, including a breakdown of the digitally enhanced options that are now available. There was a sufficient number of council members who RSVP'd to facilitate scheduling the meeting. However, there was an insufficient amount of council members present during the meeting. Due to the fact that there was not a voting quorum, no council business was conducted. The minutes from the meeting will be sent for review and approval for the next scheduled meeting, including any outstanding business. The priority business for the council currently is election, volunteer, or appointment of a chair to serve. There were no legislative updates currently. Closing remarks were made, council and attendees were asked to utilize the QR code to complete the satisfaction survey for the meeting

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		and meeting was adjourned.
III		
IV		
V	Business (Old)	No Quorum
VI	Business (New)	No Quorum
VII	Closing Remarks/Comments/Feedback	The evaluation link was provided via a QR code to participants during the meeting for completion.
VIII	Adjourn	All agenda items were addressed, and the meeting adjourned at 10:30 a.m.

ACTION ITEMS			
#	Step	Person (s) Responsible	Due Date
2	Email meeting minutes to council members.	Sharonda Banks	10/29/2024
	Email a "save the date" for the next meeting.	Sharonda Banks	10/29/2024

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Instructions for Form 1075, Meeting Notes

Revision Date, 1/22/18

Purpose: The MSDH Meeting Minutes are optional and not mandated for use; however, it is strongly recommended to meet adequate documentation standards as a PHAB accredited agency. The form serves as strong documentation that a meeting took place and what was discussed. This documentation is particularly important for continuing accreditation.

Instructions: Prior to the meeting, prepare the agenda with topics to be discussed and times for discussion. Meeting Title, Location, Date and Time should match what is listed on the Meeting Agenda (Form 1074). Agenda topics should also be listed in the table provided, and corresponding discussion and/or decisions made should be entered into the notes section of the table. The Action Items table should be completed to list actions to be taken after the meeting, as well as who is responsible for their completion and any relevant deadlines associated. There is space in the footer for the name of the person who compiled the minutes and submitted them to the group for review and approval.

Office Mechanics and Filing: To be determined by meeting purpose and topics discussed.

Retention Period: To be determined by meeting purpose and topics discussed.