



About the Position: The Mississippi State Department of Health is seeking to fill a Deputy Director - Tier III position located in Hinds County.

Job Responsibilities: The Deputy Director position is located within the Mississippi State Department of Health in Health Administration. The Deputy Director will report to the Chief Administrative Officer/Chief Financial Officer and will serve as the Director of Budgets, Strategy, and Optimization. The director will be responsible for the development of the agency's annual internal budget process, monitoring/tracking of agency and departmental revenue and expenditures, identifying variances and risks, align departmental budgets with internal policies and external regulatory requirements, identify inefficiencies across departments and recommend cost-saving changes, analyze operational costs to identify areas of improvement and provide guidance and oversight to the budget team.

To be Successful: Successful employees need to have strong analytical and problem-solving skills, ability to understand and communicate technical material, strong verbal and written communication skills and proficient with EXCEL.

Salary Range: \$91,555.33 - \$102,000.00

Directly related experience and advanced education will be considered for any salary increases beyond the starting salary.

Schedule: 40 hours/week

Location(s): Hinds County

Preferred Qualifications: The agency prefers work experience in budgeting within government agencies or public institutions, either in preparing departmental budget requests or developing expenditure reports for an agency.

Reference Job Action # 77762

How to Apply: Interested applicants should submit: 1.) Cover letter indicating the location(s) for which he/she is applying; 2.) State of Mississippi Employment Application and/or résumé through [MSDH Online Application](#).

MSDH is an Equal Opportunity Employer