

Instructions for MSDH Form 1183, Child Care Facility Fire & Severe Weather Drills Monthly Report

02/03/2020

PURPOSE

To be used by the child care provider to document mandatory monthly fire and severe weather drills.

INSTRUCTIONS

The child care provider conducts the mandatory monthly drill in accordance with the *Regulations Governing the Licensure of Child Care Facilities* Rule 1.12.7 Fire/Disaster Evacuation Drills and documents the action on the report.

The licensing official will review the report upon inspection of the facility and document its approval or disapproval.

OFFICE MECHANICS AND FILING

Documentation of the report will be maintained in the electronic child care licensing facility file (LARS).

RETENTION

The report shall be retained as a part of the permanent file.